

School Accountability Report Card Williams Related Requirements

The School Accountability Report Card (SARC) template and data definitions were recently revised to include additional reporting elements mandated by the Williams settlement. The following is a guide to the sections of the SARC template (<http://www.cde.ca.gov/ta/ac/sa/templates.asp>) and data definitions (<http://www.cde.ca.gov/ta/ac/sa/definitions04.asp>) where these changes can be found:

<i>New or Revised Reporting Element</i>	SARC Template Section	<i>Data Definition No.</i>
“Good repair” condition of school facilities	<u>Section II</u> School Safety and Climate for Learning—School Facilities	3
Availability of sufficient textbooks and other instructional materials	<u>Section VII</u> Curriculum and Instruction – Availability of Sufficient Standards-Aligned Textbooks And Other Instructional Materials	33

For SARCs prepared in the 2004-05 school year, LEAs are required to collect and report the most recent available data, and identify the year and month in which the data were collected.

County Office responsibility for verifying the SARC under SB 550:

1. A priority objective when visiting decile 1-3 schools is “the accuracy of data reported on the school accountability report card with respect to the availability of sufficient textbooks and instructional materials as defined by Section 60119 and the safety, cleanliness, and adequacy of school facilities, including good repair as required by Sections 17014, 17032.5, 17070.75, and 17089.” (The sections of the SARC template referenced in the chart above.)

Williams SARC Data Verification Tool

District _____ Date _____

School _____ Reviewer _____

Section II, SARC Template – School Safety and Climate for Learning (School Facilities)				
Specific Requirements	Definitions	Accurate		Comments
		Yes	No	
<p>3. Safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair.</p> <p>EC Section 33126(b)(9)</p> <p>EC Sections 17014, 17032.5, 17070.75(a), 17089(b)</p>	<p>Description of the school's efforts to keep students safe on school grounds, before, during, and after the school day.</p> <p>Description of the degree to which the school facility supports teaching and learning.</p> <p>Description of the condition and cleanliness of the school grounds, buildings, and restrooms, including the percentage of working toilets.</p> <p>Description of any needed maintenance to ensure good repair as specified in statute. "Good repair" means the facility is maintained in a manner that assures that it is clean, safe, and functional as determined pursuant to an interim evaluation instrument developed by the State of California Office of Public School Construction. The instrument shall not require capital enhancements beyond the standards to which the facility was designed and constructed.</p>			

Section II, SARC Template – School Safety and Climate for Learning (School Facilities)

Specific Requirements	Definitions	Accurate		Comments
		Yes	No	
	<p>For SARCs published during the 2004-05 school year, because school sites are not required to complete the interim evaluation instrument until the 2005-06 school year, the description should include a report on whether any of the eight emergency facilities needs specified In Education Code Section 17592.72(c)(1) exist at a school site. The eight emergency facilities needs are: (1) gas leaks; (2) nonfunctioning heating, ventilation, fire sprinklers, or air conditioning systems; electrical power failure; (4) major sewer line stoppage; (5) major pest or vermin infestation; (6) broken windows or exterior doors or gates that will not lock and that pose a security risk; (7) abatement of hazardous materials previously undiscovered that poses an immediate threat to pupil or staff; and (8) structural damage creating a hazardous or uninhabitable condition.</p> <p>This description should use the most recent available data collected by the district. The year and month in which the data were collected should also be identified.</p>			

Section II, SARC Template – School Safety and Climate for Learning (School Facilities)

Guidelines and Data Sources

(Examples from California Department of Education’s SARC Template)

Narrative is developed by the local educational agency/school.

Are students safe on school grounds before, during, and after school?

- Before and after school supervision
- Limiting/controlling unauthorized access during school day (e.g., entrances, procedures for check-in/visitors, supervision of grounds and buildings)

Does the school facility support teaching and learning?

- Classroom space
- Playground space
- Space for staff

What is the condition and cleanliness of the school?

- Age of school/buildings
- Maintenance and repair
- Cleaning process and schedule for classrooms, restrooms, grounds

Examples of **unacceptable** summary statements on the condition of school facilities are as follows:

The district has ensured that this school has facilities that are safe, clean, and adequate, and that any needed maintenance to ensure good repair has been or will be repaired.

For more information about the condition of this school’s facilities, contact the school principal.

Section II, SARC Template – School Safety and Climate for Learning (School Facilities)
Guidelines and Data Sources (cont'd.)
(Examples from California Department of Education's SARC Template)

Examples of *acceptable* summary statements on the condition of school facilities are as follows:

General:

The district takes great efforts to ensure that all schools are clean, safe, and functional. To assist in this effort, the district uses a facility survey instrument developed by the State of California Office of Public School Construction. The results of this survey are available at the school office, at the district office, or on the Internet at [web site address].

Below is more specific information on the condition of the school and the efforts made to ensure that students are provided with a clean, safe, and functional learning environment.

Age of School/Buildings:

This school has 20 classrooms, a multipurpose room, a library, and an administration building. The main campus was built in 1965. Additions were constructed in 1968 and 1972. Two portable classrooms were constructed in 1997 for Class Size Reduction. The school opened in 1990 with all portable buildings. In 1995, permanent classrooms were built. The multipurpose room was built in 1997.

Maintenance and Repair:

District maintenance staff ensures that the repairs necessary to keep the school in good repair and working order are completed in a timely manner. A work order process is used to ensure efficient service and that emergency repairs are given the highest priority.

Cleaning Process and Schedule:

The district governing board has adopted cleaning standards for all schools in the district. A summary of these standards is available at the school office, at the district office, or on the Internet at [web site address]. The principal works daily with the custodial staff to develop cleaning schedules to ensure a clean and safe school.

Section II, SARC Template – School Safety and Climate for Learning (School Facilities)
Guidelines and Data Sources (cont'd.)
(Examples from California Department of Education's SARC Template)

Deferred Maintenance Budget:

The district participates in the State School Deferred Maintenance Program, which provides state matching funds on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of existing school building components. Typically, this includes roofing, plumbing, heating, air conditioning, electrical systems, interior or exterior painting, and floor systems. For the 2004-05 school year, the district has budgeted \$[] for the deferred maintenance program. This represents []% of the district's general fund budget.

Deferred Maintenance Projects (if applicable):

For the 2004-05 school year, the district's governing board has approved deferred maintenance projects for this school that will result in the replacement of the roof on the multipurpose room and the installation of a new fire alarm system for all classrooms. The district's complete deferred maintenance plan is available at the district office or on the Internet at [web site address].

Modernization Projects (if applicable):

During the 2004-05 school year, local bond funds [Measure], and state matching funds will be used to install new air conditioning in all classrooms, provide wiring for technology, and provide for an upgraded electrical service. The work on this project is scheduled to begin in June 2005 and be completed prior to the start of the 2005-06 school year.

New Construction Projects (if applicable):

Architectural planning for replacing five portable classrooms with permanent classrooms will begin during the 2004-05 school year. State and local bond funds will be used. The new classrooms are scheduled to be occupied by students in the 2006-07 school year.

Data provided by LEA.

Williams SARC Data Verification Tool

District _____ Date _____

School _____ Reviewer _____

Section VII, SARC Template – Curriculum and Instruction				
Specific Requirements	Definitions	Accurate		Comments
		Yes	No	
<p>The availability of sufficient standards-aligned textbooks and other instructional materials for each pupil, including English learners, that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board in the core curriculum areas of reading/language arts, mathematics, science, and History-social science; foreign language and health; and science laboratory equipment for grades 9 to 12, inclusive, as appropriate.</p> <p><i>EC Section 33126 (b)(6)(B)</i> <i>EC Section 60119 (c)</i></p>	<p>A description of the extent to which each pupil, including English learners, has a state-adopted (grades K-8) and standards-aligned (grades K-12) textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. Two sets of textbooks or instructional materials for each pupil are not required. Photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage is not statutorily deemed to be sufficient.</p> <p>This description should use the most recent available data collected by the district. The year and month in which the data were collected should also be identified.</p>			
Guidelines and Data Sources				
Data provided by LEA				